

Summary of Individual Executive Member Decisions taken on 13 and 14 August 2009

Individual Decision No: ID1753
Portfolio Member: Councillor Graham Jones – Leader of Council

West Berkshire Council Forward Plan – September 2009 to December 2009

Resolved that the West Berkshire Council Forward Plan for September 2009 to December 2009 (see attached) and its subsequent publication be approved, subject to the following amendments:

- (1) the addition of a report relating to “Council Tax – Single Person Discount (SPD) Review Service” (EX1930) to be discussed at the Executive on 17 October 2009;
- (2) the addition of a report relating to “New Governance Arrangements in Registration” (EX1929) to be discussed at the Executive on 19 November 2009;
- (3) the addition of a report relating to “Chief Executive’s Directorate Plan and Service Plans” (ID1753) to be taken as an Individual Decision in September.

This decision is not subject to call in; therefore it will be implemented immediately.

Individual Decision No: ID1755
Portfolio Member: Councillor Alan Law – Planning, Housing & Transport Policy

Hamstead Marshall Village Design Statement

Resolved that Hamstead Marshall Village Design Statement as outlined in Appendix B to the report be endorsed and adopted.

This decision is eligible to be ‘called-in’. However, if the decision has not been ‘called-in’ by 5.00pm on 24 August 2009, then it will be implemented.

Individual Decision No: ID1893
Portfolio Member: Councillor Alan Law – Planning, Housing & Transport Policy

Developer’s Contributions – Policy Update

Resolved that the changes to the Supplementary Planning Guidance - Delivering Investment from Sustainable Development be approved.

This decision is not subject to call in; therefore it will be implemented immediately.

***If you have any queries regarding this decision, please contact:
Moira Fraser, Democratic Services Manager on Ext 2045
e-mail: mfraser@westberks.gov.uk***

West Berkshire Council Forward Plan - September to December 2009

Reference	Decision and Purpose	Decision Body	Decision Path	Service Area	Contact & Ext. No.	Lead Member	Part II	Date Report Published	Consultee(s)	Notes	Decision Month
September 2009											
C1921	Councillor Call for Action <i>To seek from Corporate Board and Management Board approval for the proposed mechanism for handling Councillor Calls for Action.</i>	C	24/09/09 C	Chief Executive	David Lowe	Councillor Graham Jones		07/09/09	OSMC Chairman, Head of Policy and Communication, Democratic Services Manager		01 September 2009
ID1912	Winter Maintenance in the Car Parks <i>To seek authority to implement a policy and procedure for winter maintenance in the car parks.</i>	ID	01/09/09	Environment	Martyn Baker	Councillor David Betts		TBC			01 September 2009
ID1757	Adoption of Parish Plans <i>To adopt Parish Plans.</i>	ID	01/09/09	Chief Executive	Carole Ruse	Councillor Pamela Bale		TBC			01 September 2009
ID1758	Approval of Village Design Statements <i>To approve Village Design Statements.</i>	ID	01/09/09	Chief Executive	Paula Amorelli (2233)	Councillor Alan Law		TBC			01 September 2009
ID1734	Appointment to SACRE <i>To appoint a representative to SACRE.</i>	ID	01/09/09	Children and Young People	Moira Fraser	Councillor Barbara Alexander		TBC			01 September 2009
ID1919	Health and Safety Strategy 2009/10 <i>To outline a Strategy to support the Health and Safety of the Council's staff and customers.</i>	ID	01/09/09	Chief Executive	Paul Shindler (2863)	Councillor Anthony Stansfeld		TBC	Head of Property Services		01 September 2009
ID1898	Phoenix Centre Parking Scheme <i>To consider objections to statutory consultation of Traffic Regulation Order.</i>	ID	01/09/09	Environment	Andrew Garratt (2491)	Councillor David Betts		TBC	Local Ward Members		01 September 2009
ID1899	Theale Parking Review 2009 <i>To consider objections to statutory consultation of Traffic Regulation Order.</i>	ID	01/09/09	Environment	Andrew Garratt (2491)	Councillor David Betts		TBC	Local Ward Members		01 September 2009
ID	Appointment to SEEC	ID	01/09/09	Chief Executive	Andy Day			TBC			01 September 2009

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ID1923	Proposed 20mph speed limit zone in Pangbourne. <i>To consider objections to a proposed Traffic Regulation Order</i>	ID	01/09/09	Environment	Andrew Garratt (2491)	Portfolio Holder for Transport (Operational)		TBC	Statutory consultees, general public, Parish Council and Ward Members		01 September 2009
ID1925	Footpath 16a Compton Special Diversion Order 2008 <i>To decide how to proceed with this opposed Diversion Order</i>	ID	03/09/09	Environment	Sallie Jennings	Councillor Hilary Cole		25/08/09	Statutory undertakers and interested parties		01 September 2009
ID1756	West Berkshire Forward Plan - October 2009 to January 2010 <i>To advise Members of items to be considered by West Berkshire Council over the next four months.</i>	ID	10/09/09	Chief Executive	Moira Fraser (2045)	Councillor Graham Jones		03/09/09		Not subject to call in	01 September 2009
ID1744	Winter Service and Adverse Weather Policy and Plan 2009/10. <i>To agree the winter gritting arrangements for 2009/10 and the Council's action during adverse weather.</i>	ID	24/09/09	Environment	Melvyn May (2873)	Councillor David Betts		16/09/09			01 September 2009
GAC1900	Partnership Risk Management	GA	28/09/09 GA	Chief Executive	Ian Priestley	Councillor Anthony Stansfeld		18/09/09	Corporate Board, External Auditors		01 September 2009
GAC1730	KPMG (external auditors) - ISA 260+ report to those charged with governance	GA	28/09/09 GA	Chief Executive	Joseph Holmes	Councillor Keith Chopping		18/09/09	Corporate Board, External Auditors		01 September 2009
GAC1901	Internal Audit monitoring - Q1 <i>To outline the outcomes of Internal Audit work for the first quarter of 2009-10.</i>	GA	28/09/09 GA	Chief Executive	Ian Priestley	Councillor Anthony Stansfeld		18/09/09	Corporate Board, External Auditors		01 September 2009

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GAC1910	Risk Management in ICT	GA	28/09/09 GA	Chief Executive	Kevin Griffin (2292)	Councillor Anthony Stansfeld		18/09/09			01 September 2009
GAC1906	Strategic Risk Register Q1	GA	28/09/09 GA	Chief Executive	Charles Morris	Councillor Anthony Stansfeld		18/09/09	Corporate Board, External Auditors		01 September 2009
GAC1911	School Balances	GA	28/09/09 GA	Children and Young People	Ian Pearson	Councillor Barbara Alexander		18/09/09			01 September 2009
EX1897	Redundancy Payment for Worker(s) in Property (Paragraph 1 - information relating to an individual) (Paragraph 2 - information identifying an individual) (Paragraph 3 - information relating to financial/business affairs of particular person) <i>To obtain approval to make redundancy payments to individual members of staff.</i>	EX	03/09/09 EX	Chief Executive	Steven Broughton (2837)	Councillor Anthony Stansfeld	Yes	26/08/09		Part II item.	01 September 2009
EX	Replacement of Scottish & Southern Electric Pole Store (Paragraph 3 - information relating to the business/financial affairs of a particular person) <i>To recommend the acquisition of land at Trinity School currently occupied by Scottish and Southern Electric.</i>	EX	03/09/09 EX	Community Services	David Appleton (2578)	Councillor Anthony Stansfeld	Yes	26/08/09			01 September 2009
EX1859	Rural Strategy	EX	03/09/09 EX	Chief Executive	Mark Harris	Councillor Graham Pask		26/08/09			01 September 2009

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EX1824	North Wessex Downs AONB Management Plan 2009 - 2014 <i>To formally consider the draft revised North Wessex Downs AONB Management Plan.</i>	EX	03/09/09 EX	Environment	Paula Amorelli (2233)	Councillor Alan Law		26/08/09			01 September 2009
EX1847	Financial Performance Report - Month 3 <i>To update Members on the budget monitoring position.</i>	EX	03/09/09 EX	Chief Executive	Joseph Holmes	Councillor Keith Chopping		26/08/09			01 September 2009
EX1850	Capital Programme Monitoring Report - Month 3 of Financial Year 2009/10 <i>To update Members on the capital monitoring position.</i>	EX	03/09/09 EX	Chief Executive	Simon Freeman	Councillor Keith Chopping		26/08/09			01 September 2009
EX1741	Council Plan Outcomes 2009/10: Quarterly Performance Update – Quarter 1 <i>To outline performance levels across the Council and to consider, where appropriate, the remedial action that is required.</i>	EX	03/09/09 EX	Chief Executive	Jason Teal	Councillor Anthony Stansfeld		26/08/09			01 September 2009
EX1857	The Protection of Children in England: Lord Laming's Action Plan and the Government's Response <i>To update Members on the actions required or planned in West Berkshire as a result of the review conducted by Lord Laming following the death of a child in Haringey.</i>	EX	03/09/09 EX 28/07/09 OS	Children and Young People	Karen Reeve (2735)	Councillor Barbara Alexander		26/08/09			01 September 2009
EX1794	Treasury Management Annual Report 2008/09. <i>To consider an Annual Report on the Treasury Management function, reviewing the previous year's activities and performance of the fund for the year.</i>	EX	03/09/09 EX	Chief Executive	Simon Freeman	Councillor Keith Chopping		26/08/09			01 September 2009

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EX	Responding to the Recession - Developer Contributions and BREEAM Planning Policies	EX	03/09/09 EX	Environment	Gary Lugg			26/08/09			01 September 2009
EX1926	Proposed Acquisition of West Point, West Street, Newbury <i>To inform and update Members regarding the possible acquisition of additional office accommodation</i>	EX	03/09/09 EX	Chief Executive	Nick Carter (2101)			26/08/09			01 September 2009
EX1917	Responding to the Recession - Housing Services <i>To provide an update on the action that Housing Services has taken to address housing issues arising from the economic downturn. To consider possible action the Council could take to help residents in West Berkshire with a housing need.</i>	EX	03/09/09 EX	Community Services	Mel Brain	Councillor Alan Law		26/08/09	Developers, RSL partners, Contracts Officer, Finance Manager, Planning and Transport Policy Manager, Housing Operations Manager		01 September 2009
EX1920	West Berkshire Town and Parish Council Charter <i>To build upon the working relationships with West Berkshire Town and Parish Councils and West Berkshire Council.</i>	EX	03/09/09 EX	Chief Executive	Andy Day	Councillor Graham Jones		26/08/09	Town and Parish Councils, Heads of Service, Corporate Board		01 September 2009
C1841	Review of Member's Allowances <i>To review the allowances for Members.</i>	C	24/09/09 C	Chief Executive	Jo Watt			16/09/09			01 September 2009
C1786	Findings of the Overview and Scrutiny Commission's Review of Child Protection Services in West Berkshire	C	24/09/09 C	Children and Young People	Margaret Goldie			16/09/09			01 September 2009
C1909	Standards Board Intervention - Joint Standards Committees and Dispensations	C	24/09/09 C Stds Cttee in Sept 09	Chief Executive	David Holling	Councillor Graham Jones		16/09/09			01 September 2009

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C1887	Changes to the Constitution (Contract Rules of Procedure) <i>To amend the Constitution in line with best practice</i>	C	24/09/09 C 07/09/09 GA	Chief Executive	Tom Herring			16/09/09			01 September 2009
	Flooding Update Report - 6 monthly	OSMC	15/09/09	Environment	Carolyn Murison			08/09/09			01 September 2009
October 2009											
ID1760	Adoption of Parish Plans <i>To adopt Parish Plans.</i>	ID	01/10/09	Chief Executive	Carole Ruse	Councillor Pamela Bale		TBC			01 October 2009
ID1761	Approval of Village Design Statements <i>To approve Village Design Statements.</i>	ID	01/10/09	Chief Executive	Paula Amorelli (2233)	Councillor Alan Law		TBC			01 October 2009
ID1759	West Berkshire Forward Plan - November 2009 to February 2010 <i>To advise Members of items to be considered by West Berkshire Council over the next four months.</i>	ID	15/10/09	Chief Executive	Moira Fraser (2045)	Councillor Graham Jones		08/10/09		Not subject to call in	01 October 2009
EX1927	Strategic Plan for the Regeneration of London Road (Paragraph 3 - information relating to financial/business affairs of particular person) (Paragraph 6 - information relating to proposed action to be taken by the Local Authority)	EX	08/10/09 EX	Chief Executive	Les Gaulton	Councillor Alan Law	Yes	01/10/09		Part II item	01 October 2009
EX1928	Presentation of the Employee Attitude Survey Results	EX	08/10/09 EX	Chief Executive	Kate Toone/ Robert O' Reilly	Councillor Anthony Stansfeld		01/10/09			01 October 2009

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EX1918	Private Sector Housing Policy <i>To present the review of the Private Sector Housing Renewal Policy and request permission to publish the draft policy for consultation.</i>	EX	08/10/09 EX	Chief Executive	Alison Reilly	Councillor Alan Law		01/10/09	Head of Housing and Performance, Principal Environmental Health Officer, Principal Civil Contingencies Officer, Group Accountant		01 October 2009
EX1856	Scrutiny Review of Facilities for Young People <i>To respond to the recommendations of the Overview and Scrutiny Commission review into the facilities available for young people.</i>	EX	08/10/09 EX	Children and Young People	David Lowe	Councillor Barbara Alexander		01/10/09		Not subject to call in.	01 October 2009
EX1792	Discretionary Learner Support Fund and Post-Compulsory Education Awards <i>To determine the Local Authority's Post-16 Learner Support Fund and Post-Compulsory Education Awards Policies for 2009/10.</i>	EX	08/10/09 EX	Children and Young People	Malcolm Berry (2770)	Councillor Barbara Alexander		01/10/09			01 October 2009
EX1793	Establishment Report Q1 2009/2010 <i>To report on changes to the Council's Establishment over the first quarter of 2009/10.</i>	EX	08/10/09 EX	Chief Executive	Robert O' Reilly (2358)	Councillor Anthony Stansfeld		01/10/09			01 October 2009
EX1745	Community Care (Adult Social Care) Compliments and Complaints Report <i>For information on community care compliments, concerns and complaints. Every local authority has a statutory responsibility to produce an annual report on the above which outlines trends and learning from complaints.</i>	EX	08/10/09 EX	Community Services	Mary Page	Councillor Joe Mooney		01/10/09			01 October 2009

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EX1892	Including Everyone - West Berkshire Strategy for promoting social inclusion and community cohesion <i>To approve the strategy</i>	EX	08/10/09 EX	Community Services	Teresa Bell/ David Hogg	Councillor Pamela Bale		01/10/09	Cross Council Officers at May Seminar		01 October 2009
EX1930	Council Tax – Single Person Discount (SPD) Review Service <i>To seek approval to the use of an external SPD review service.</i>	EX	08/10/09 EX	Chief Executive	Steve Duffin	Councillor Keith Chopping		01/10/09			
November 2009											
ID1763	Adoption of Parish Plans <i>To adopt Parish Plans.</i>	ID	01/11/09	Chief Executive	Carole Ruse	Councillor Pamela Bale		TBC			01 November 2009
ID1764	Approval of Village Design Statements <i>To approve Village Design Statements.</i>	ID	01/11/09	Chief Executive	Paula Amorelli (2233)	Councillor Alan Law		TBC			01 November 2009
ID1762	West Berkshire Forward Plan - December 2009 to March 2010 <i>To advise Members of items to be considered by West Berkshire Council over the next four months.</i>	ID	12/11/09	Chief Executive	Moira Fraser (2045)	Councillor Graham Jones		05/11/09		Not subject to call in	01 November 2009
EX1916	West Berkshire Climate Change Strategy & Action Plan <i>To fulfil the Council's commitment made when signing the Nottingham Declaration to produce a Climate Change Strategy and establish a framework for action to address the causes and impact of climate change within West Berkshire.</i>	EX	19/11/09 EX	Chief Executive	Adrian Slaughter			11/11/09			01 November 2009
EX1801	Enforcement of Law Relating to Age Restricted Products <i>To update Members on the work carried out over the last twelve months and to approve the enforcement programme going forward.</i>	EX	19/11/09 EX	Environment	Sean Murphy	Councillor Marcus Franks		11/11/09			01 November 2009

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EX1848	Budget Monitoring 2009/10 - Q2 <i>To update Members on the budget monitoring position.</i>	EX	19/11/09 EX	Chief Executive	Joseph Holmes	Councillor Keith Chopping		11/11/09			01 November 2009
EX1851	Capital Programme Monitoring 2009/10 – Quarter 2 <i>To update Members on the capital monitoring position.</i>	EX	19/11/09 EX	Chief Executive	Simon Freeman	Councillor Keith Chopping		11/11/09			01 November 2009
EX1872	Youth Services Management Committees	EX	19/11/09 EX	Chief Executive	Karen Reeve	Councillor Barbara Alexander		11/11/09			01 November 2009
EX	TEB <i>TEB presents the MTFs to Management Board and release for consultation at Executive</i>	EX	19/11/09 EX	Chief Executive	Andy Walker	Councillor Keith Chopping		11/11/09			01 November 2009
EX1864	Council Taxbase <i>To set the tax base for tax setting purposes</i>	EX	19/11/09 EX	Chief Executive	Bill Blackett (2305)	Councillor Keith Chopping		11/11/09			01 November 2009
EX1922	Housing Vision 2009-2014 <i>To seek adoption of the new Housing Vision 2009-2014</i>	EX	19/11/09 EX	Community Services	Mel Brain (2403)	Councillor Alan Law		11/11/09	Developers, RSLs, Supported Housing Providers, residents.		01 November 2009
EX1929	New Governance Arrangements in Registration <i>To advise Members and to seek agreement to the adoption of new arrangements for management of the Registration Service locally in accordance with requirements of Identity and Passport Service of the Home Office.</i>	EX	19/11/09 EX	Chief Executive	David Holling	Councillor Graham Jones		11/11/09	General Register Office statutory consultees during objection period 3 months from 1 January 2010 by advertisement notice.		01 November 2009

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December 2009											
ID1766	Adoption of Parish Plans <i>To adopt Parish Plans.</i>	ID	01/12/09	Chief Executive	Carole Ruse	Councillor Pamela Bale		TBC			01 December 2009
ID1767	Approval of Village Design Statements <i>To approve Village Design Statements.</i>	ID	01/12/09	Chief Executive	Paula Amorelli (2233)	Councillor Alan Law		TBC			01 December 2009
ID1865	Rural Settlement List for Non-Domestic Rate Relief	ID	01/12/09	Chief Executive	Bill Blackett (2305)	Councillor Keith Chopping		TBC			01 December 2009
ID1765	West Berkshire Forward Plan - January 2010 to April 2010 <i>To advise Members of items to be considered by West Berkshire Council over the next four months.</i>	ID	17/12/09	Chief Executive	Moira Fraser (2045)	Councillor Graham Jones		10/12/09		Not subject to call in	01 December 2009
C1890	Revisions to the Code of Conduct <i>To make any amendments to the Code of Conduct following the consultation on 'Communities in Control: Real people, real power Codes of Conduct for local authority members and employees'.</i>	C	10/12/09 C 16/11/09 GA	Chief Executive	Moira Fraser/ David Holling	Councillor Graham Jones		02/12/09			01 December 2009
C1806	Junior Citizen of the Year Award 2009	C	10/12/09 C	Chief Executive	Jo Watt	Councillor Geoff Findlay		02/12/09			01 December 2009
C1807	2010/11 West Berkshire Timetable of Meetings	C	10/12/09 C	Chief Executive	Moira Fraser	Councillor Graham Jones		02/12/09			01 December 2009
C1886	Amendments to the Constitution - Scheme of Delegation <i>To include Part 10 of the Town and Country Planning Act to the Head of Planning and Trading Standards</i>	C	10/12/09 C 16/11/09 GA	Chief Executive	Moira Fraser/ Elaine Cox			02/12/09			01 December 2009

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